

AK - Risk Assessment - School Event (General, Special Activities or Incursion, Other)



Name: Physical Environment: Hazardous Substances (National Regulation 106)

Creator: Michael Sebbag

Creation Date: 8/12/2025

Due Date: 8/12/2025

Template: AK - Risk Assessment - School Event (General, Special Activities or Incursion, Other)

Version: 2.0-draft

School: The Akidamy School of Early Learning - Fremantle (F1)

QUESTIONS

ANSWERS

DETAILS

Q1. Applicate First and Surname:

Michael Sebbag

Q2. Applicant Email Address (first.surname@theakidamy.wa.edu.au):	michael.sebbag@theakidamy.wa.edu.au
Q3. Applicant Role	Approved Provider
Q4. Which location/studio do Applicant work in at the School:	Other (All other roles)
Q5. Is anyone doing this with you to support this application:	No

SCHOOL EVENT (GENERAL OR SPECIAL OR INCURSION)

Q1. General Overview Activities / Details / Experience	Physical Environment: Hazardous Substances (National Regulation 106)
Q2. Location of Activity or Item	Storage and use of cleaning chemicals (bleach, floor cleaner, laundry powder). - School Laundry
Q3. Provide Detail of Activity	Ingestion of Chemicals or Skin/Eye Contact
Q4. At high level how could someone be hurt	High
Q5. Is this a regular event:	Yes
Q6. Who could be hurt ?	Child
Q7. What sort of injury could occur	Chemical burns, dermatitis, eye damage or Poisoning, internal burns.
Q8. How often is event or activity run	Daily
Q9. Who will be Supervising (First and Last Name)	School Director
Q10. Supervisor Role	School Director

Q11. Do children need to be isolated from work area or event	No	
Q12. Can this activity occur during children nap or meal breaks	Yes	
Q13. Does the event require some of the to be isolated from children and staff from the area	Yes	
Q14. Do they need to be supervised at all times	Yes	
Q15. Do have clear and writing timeline and instruction (running sheet for the event)	Yes	
Q16. Attached writing instruction and running sheet for the event	Please note children are not permitted in the Laundry	
Q17. Start time of Activity	8/12/2025 08:00:00	
Q18. Are all exits and entrance manned at all time during the event	Yes	
Any other information needing to support the activity - Attachments		

RISK ASSESSMENT WITH NO CONTROLS (A)

Q1. Outline the Activity (A)	Ingestion of Chemicals
Q2. Hazard Type (A)	Chemical People
Q3. Outline the Hazards Identified (What could go wrong ?) Using in bullet points for each hazard type (A):	Poisoning, internal burns.
Q4. Consequences	Significant - 4

Q5. Likelihood	Possible - 3
Q6. Risk value (click on the value to reveal the colour code)	High - 12

RISK ASSESSMENT WITH CONTROLS APPLIED (A)

Q1. Outline what Control Measure to Minimise Risk or Elimination the Hazard: (A)

- All chemicals stored in a locked cupboard higher than 1.5m or with a child-proof lock.
- Chemicals remain in original containers with clear labels.
- SDS: Safety Data Sheets (SDS) for every chemical are printed and available in the chemical storage area.
- Poisons Information Centre number (13 11 26) displayed next to the phone.

Q2. Consequences

Insignificant - 1

Q3. Likelihood

Rare - 1

Q4. Risk value (click on the value to reveal the colour code)

Very Low - 1

Q5. Is this on the School Risk Register

Yes

Q6. Who will manage this risk (First and Surname)

School Director

Q7. Role

School Director

RISK ASSESSMENT WITH NO CONTROLS (B)

Q1. Outline the Activity (B)

Skin/Eye Contact

Q2. Hazard Type (B)

Chemical
Critical Incident
People

Q3. Outline the Hazards Identified (What could go wrong ?) Using in bullet points for each hazard type (B):

Chemical burns, dermatitis, eye damage.

Q4. Consequences	Moderate - 3
Q5. Likelihood	Possible - 3
Q6. Risk value (click on the value to reveal the colour code)	Moderate - 9

RISK ASSESSMENT WITH CONTROLS APPLIED (B)

Q1. Outline what Control Measure to Minimise Risk or Elimination the Hazard: (B)

- Staff to wear PPE (gloves/goggles) when decanting or using strong chemicals.
- Cleaning conducted when children are not in the immediate vicinity (e.g., during outdoor play).
- Spill kit available for immediate cleanup.

Q2. Consequences	Moderate - 3
Q3. Likelihood	Possible - 3
Q4. Risk value (click on the value to reveal the colour code)	Moderate - 9
Q5. Is this on the School Risk Register	Yes
Q6. Who will manage this risk (First and Surname)	School Director
Q7. Role	School Director

HIGHEST RISK SCORE

Q1. What is the Highest Risk Score from all based on detailed risk Assessment after Mitigation and Controls?

Risk Assessment is completed - Submit the checklist for Approval

APPROVAL ONLY BY A VERIFIED APPROVER

This section should ONLY be completed by a Verified Approver.

Q2. Approved/Not Approved	Approved
Q3. Full Name (First and Surname) Approved Person	Michael Sebbag
Q4. Role of Approved Person	Approved Provider
Q5. Approval Date	1/04/2025
Q6. Review Plan by	Every 12 months April 2026
Q7. Recommendation from School Director redo the plan	NA
Q8. Email of Approved Person (first.surname@theakidamy.wa.edu.au)	michael.sebbag@theakidamy.wa.edu.au
Q9. Communicated to Staff	Yes
Q10. On the School Register	Yes