

AK - Risk Assessment - School Event (General, Special Activities or Incursion, Other)



Name:	Physical Environment: Hazardous Substances (National Regulation 106)
Creator:	Michael Sebbag
Creation Date:	8/12/2025
Due Date:	8/12/2025
Template:	AK - Risk Assessment - School Event (General, Special Activities or Incursion, Other)
Version:	2.0-draft

School:	The Akidamy School of Early Learning - Fremantle (F1)
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QUESTIONS	ANSWERS
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DETAILS	
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Q1. Applicate First and Surname:	Michael Sebbag
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Q2. Applicant Email Address (first.surname@theakidamy.wa.edu.au):	michael.sebbag@theakidamy.wa.edu.au
Q3. Applicant Role	Approved Provider
Q4. Which location/studio do Applicant work in at the School:	Other (All other roles)
Q5. Is anyone doing this with you to support this application:	No

SCHOOL EVENT (GENERAL OR SPECIAL OR INCURSION)

Q1. General Overview Activities / Details / Experience	Physical Environment: Hazardous Substances (National Regulation 106)
Q2. Location of Activity or Item	Storage and use of cleaning chemicals (bleach, floor cleaner, laundry powder). - School Laundry
Q3. Provide Detail of Activity	Ingestion of Chemicals or Skin/Eye Contact
Q4. At high level how could someone be hurt	High
Q5. Is this a regular event:	Yes
Q6. Who could be hurt ?	Child
Q7. What sort of injury could occur	Chemical burns, dermatitis, eye damage or Poisoning, internal burns.
Q8. How often is event or activity run	Daily
Q9. Who will be Supervising (First and Last Name)	School Director
Q10. Supervisor Role	School Director

Q11. Do children need to isolated from work area or event	No	
Q12. Can this activity occur during children nap or meal breaks	Yes	
Q13. Does the event require some of the to be isolated from children and staff from the area	Yes	
Q14. Do they need to be supervised at all times	Yes	
Q15. Do have clear and writing timeline and instruction (running sheet for the event)	Yes	
Q16. Attached writing instruction and running sheet for the event	Please not children are not permitted in the Laundry	
Q17. Start time of Activity	8/12/2025 08:00:00	
Q18. Are all exits and entrance manned at all time during the event	Yes	
Any other information needing to support the activity - Attachments		

RISK ASSESMENT WITH NO CONTROLS (A)

Q1. Outline the Activity (A)	Ingestion of Chemicals
Q2. Hazard Type (A)	Chemical People
Q3. Outline the Hazards Identified (What could go wrong ?) Using in bullet points for each hazard type (A):	Poisoning, internal burns.
Q4. Consequences	Significant - 4

Q5. Likelihood	Possible - 3	
Q6. Risk value (click on the value to reveal the colour code)	High - 12	

RISK ASSESMENT WITH CONTROLS APPLIED (A)

Q1. Outline what Control Measure to Minimise Risk or Elimination the Hazard: (A)	<ul style="list-style-type: none"> • All chemicals stored in a locked cupboard higher than 1.5m or with a child-proof lock. • Chemicals remain in original containers with clear labels. • SDS: Safety Data Sheets (SDS) for every chemical are printed and available in the chemical storage area. • Poisons Information Centre number (13 11 26) displayed next to the phone. 	
Q2. Consequences	Insignificant - 1	
Q3. Likelihood		
Q4. Risk value (click on the value to reveal the colour code)		
Q5. Is this on the School Risk Register	Yes	
Q6. Who will manages this risk (First and Surname)	School Director	
Q7. Role	School Director	

RISK ASSESSMENT WITH NO CONTROLS (B)

Q1. Outline the Activity (B)	Skin/Eye Contact	
Q2. Hazard Type (B)	Chemical Critical Incident People	
Q3. Outline the Hazards Identified (What could go wrong ?) Using in bullet points for each hazard type (B):	Chemical burns, dermatitis, eye damage.	

Q4. Consequences	Moderate - 3	
Q5. Likelihood	Possible - 3	
Q6. Risk value (click on the value to reveal the colour code)	Moderate - 9	

RISK ASSESSMENT WITH CONTROLS APPLIED (B)

Q1. Outline what Control Measure to Minimise Risk or Elimination the Hazard: (B)	<ul style="list-style-type: none"> • Staff to wear PPE (gloves/goggles) when decanting or using strong chemicals. • Cleaning conducted when children are not in the immediate vicinity (e.g., during outdoor play). • Spill kit available for immediate cleanup. 	
Q2. Consequences	Moderate - 3	
Q3. Likelihood	Possible - 3	
Q4. Risk value (click on the value to reveal the colour code)	Moderate - 9	
Q5. Is this on the School Risk Register	Yes	
Q6. Who will manages this risk (First and Surname)	School Director	
Q7. Role	School Director	

HIGHEST RISK SCORE

Q1. What is the Highest Risk Score from all based on detailed risk Assessment after Mitigation and Controls?	Moderate - 9	
Risk Assessment is completed - Submit the checklist for Approval		

APPROVAL ONLY BY A VERIFIED APPROVER

This section should ONLY be completed by a Verified Approver.

Q2. Approved/Not Approved

Approved

Q3. Full Name (First and Surname) Approved Person

Michael Sebbag

Q4. Role of Approved Person

Approved Provider

Q5. Approval Date

1/04/2025

Q6. Review Plan by

Every 12 months April 2026

Q7. Recommendation from School Director redo the plan

NA

Q8. Email of Approved Person
(first.surname@theakidamy.wa.edu.au)

michael.sebbag@theakidamy.wa.edu.au

Q9. Communicated to Staff

Yes

Q10. On the School Register

Yes